



**APPLICATION FOR REGISTRATION OF LOCAL & FOREIGN SUPPLIERS FOR GOODS / SERVICES AND CONSTRUCTION WORKS FOR THE YEAR – 2022**

1. Name of the Institute : .....
2. Registration Number : .....
3. Date of Registration : .....

*(Please attach a certified copy of the Company Registration Certificate)*

4. Type of Business :
  - (a) Limited Liability Company       (b) Partnership       (c) Sole Proprietorship
  - (d) Other - (please specify) ..... ***Please attach company profile documents.***

**5. Company Details**

- (i) Principal place of Business : .....
- (ii) Mailing Address : .....
- (Geographical Address) : .....
- (iii) Telephone/Mobile Nos : .....
- (iv) Fax No : .....
- (v) E-mail Address : .....
- (vi) Web Site (URL) : .....

6. Staff Strength :       Less than 10       Between 10-50       Between 50-100  
                                   Between 100-500       Between 500-1000       Above 1000

**7. Details of Board of Directors & copies of National Identity Card / Passport - *Please provide as requested.***

**8. Share Holders details -*Please provide as requested.***

**9. Financial Status - *Please submit audited Financial Statement*** (including Management Accounts) of the recent financial year or Bankers details with 1 year Bank Statement

10. Factory Address(es) (If Applicable only)  
 .....  
 .....

11. Details of future correspondences of the Contact Person from your organization (Authorized by the Organization)

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Name/s	National ID No	Designation	Tele/Mobile Nos	Fax No	Email (compulsory)

12. Tax Payer ID / VAT No: .....  
*(Copy of VAT Certificate should be attached)*

13. Were you registered with the SLC during the last year? Yes / No  
 If yes please mention the registration number: .....

14. Name and Address of the Chief Executive Officer / Partners/ Proprietor  
 .....

15. Are you applying for registration as the **Local Agent** of Foreign Principal/s? Yes / No  
 If “yes” how many principals are being represented by you? ..... *(Please note that you, the local agent have to submit a separate application for each principal)*

16. Are you seeking registration for the categories of **Construction Work**? Yes/No  
 If “yes” Registration Number and Grade:

CIDA NO: .....

Present Registered CIDA Category: .....

17. Please provide your Banker’s information (*Attach Original copy of a letter from the Banker*)

Bank	Branch	Account No

18. A. The details of Category Fees paid to the Bank of Ceylon

Name of the Branch (BOC) :..... Date : .....

B. Total amount paid as category fee Rs. / US\$ : ..... C. No of Categories .....

Cash Deposit Slip attach here/SLC Payment Slip No

19. What are the Categories for which registration is sought? Please indicate numbers correctly (see example below before fill categories Number of Categories: .....

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For example filling of the above table

A	B - 1	B - 2					
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